

The School Board of Miami-Dade County Bylaws & Policies

Unless a specific policy has been amended and the date the policy was revised is noted at the bottom of that policy, the Bylaws and Policies of the Miami-Dade County Public Schools were adopted on May 11, 2011 and were in effect beginning July 1, 2011.

7410 - MAINTENANCE

The School Board shall conduct a continuous program of inspection, maintenance, and rehabilitation for the preservation of all school buildings and equipment.

The Superintendent shall develop a maintenance program which shall include:

- A. a regular program of facilities repair and conditioning;
- B. the maintenance of a critical spare parts inventory;
- C. an equipment replacement program;
- D. a long-range program of building modernization;
- E. repair or replacement of equipment or facilities for energy conservation, safety, or other environmental factors;
- F. a preventive maintenance program for equipment and components;
- G. an in-house technical training program for tradespersons.

The Superintendent shall develop and promulgate the necessary procedures for the ongoing maintenance of the physical plant and for the expeditious repair of those conditions which threaten the safety of the occupants or the integrity of the plant.

F.S. 1001.51

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8400 - HEALTH AND SAFETY ISSUES

The District shall develop and implement an environmental health and safety program that is positive, proactive, integrates responsibilities within the District, and promotes and incorporates the following:

- A. Procedures for emergencies and other information are specified in detail in the District Critical Incident Response Plan/Emergency Operations Plan (EOP).
- B. Procedures describing a hazard identification and abatement program that requires the periodic inspection of District facilities, the implementation of immediate and programmed corrective actions when deemed necessary by such inspections. This program should also provide procedures for identifying and responding to hazards that are created by outside entities.
- C. Procedures that promote environmental health and safety awareness among employees, students, and stakeholders. These procedures shall include, but not be limited to, the establishment of school and District safety committees, and the establishment of a program of regular communication with students, employees, and stakeholders about pertinent safety and health issues through available mediums in the District.
- D. Procedures directed toward the safety and health of students during transportation to and from school, at school, and during participation in school-related activities. These procedures shall include, but not be limited to, promoting bus safety for students, assessing the safety of school traffic patterns, operating school clinics, administering medication and medical treatment, promoting laboratory and shop safety, promoting safety in sports and other outdoor activities, inspecting playground equipment and promoting safety on playgrounds, and assessing environmental exposure.
- E. Procedures related to District employee health and safety issues that include, but are not limited to, provision of work areas free from recognized hazards and OSHA-related programs that are required by Federal and State law, such as, employee safety and health training, Hazard Communication including a system to provide Materials Safety Data Sheets, and training in hazard recognition, and defining employer and employee responsibilities and expectations related to health and safety.
- F. Procedures describing an accident reporting and investigation system that provides for identification of root causes, determination of remedial and programmed corrective actions, and provides communication about accidents to employees and stakeholders.

Phase-Out/Banned Products

The Superintendent shall require that any chemicals, insecticides, or other materials that the Federal government is phasing out and/or banning by a certain date be immediately banned from use on Board property.

Animals in Classrooms

Except for animals approved for use by students with disabilities, use of animals in classrooms shall be limited to that necessary to support the educational mission. Administrators shall consider the fact that some animals cause or exacerbate allergic reactions, spread bacterial infections or cause damage and create a hazard if they escape from confinement. Animals in classrooms shall be kept in a healthy condition in appropriate cages or tanks, which are kept clean.

Asbestos

In its efforts to comply with Asbestos Hazard Emergency Response Act (AHERA) and the Florida Occupational Safety and Health Act (OSHA), the Board recognizes its responsibility to:

- A. inspect all District buildings for the existence of asbestos or asbestos-containing materials;
- B. take appropriate actions based on the inspections;
- C. establish a program for dealing with friable asbestos, if found;
- D. maintain a program of periodic surveillance and inspection of facilities or equipment containing asbestos;
- E. comply with EPA regulations governing the transportation and disposal of asbestos and asbestos-containing materials.

The Superintendent shall appoint a person to develop and implement the District's Asbestos-Management Program which will ensure proper compliance with the law and the appropriate instruction of staff and students.

Indoor Environmental Quality (IEQ)

Excessive moisture levels within the schools can lead to conditions that promote development of biological contaminants, such as mold and fungi on building surfaces.

Contributing factors to excessive moisture levels include the following:

- A. roof leaks
- B. structural defects in the building
- C. improperly controlled humidity levels
- D. faulty HVAC systems

The District shall implement the following preventative measures:

- A. address prevention of water intrusion as a priority Indoor Air Quality (IAQ) issue and implement strategies toward its elimination
- B. maintain environmental conditions in occupied areas that are in compliance with applicable regulations and strive to conform to consensus industry standards
- C. implement a preventative maintenance program for HVAC systems which shall include, but not be limited to, periodic filter replacement, inspection, and cleaning.
- D. implement a system for insuring materials used and purchased for use in the construction,

furnishing and maintenance, including cleaning of facilities, do not contribute to the health hazards to employees and students by degrading the quality of indoor air. In addition, activities that create indoor air quality health hazards shall not be permitted

In addition, the Superintendent shall develop administrative procedures for the proper monitoring of the factors that contribute to excessive moisture and for the development of mitigation plans when, and if, problems with IAQ are identified.

Integrated Pest Management

The District shall implement a pest management program according to the U.S. Environmental Protection Agency's Integrated Pest Management (IPM) in Schools Procedures. This program will include appointment of a District IPM Coordinator and advisory committee, implementation of training for custodians, and provide for notification to all affected persons when chemical use becomes necessary. The advisory committee shall semiannually review and evaluate the District's progress toward its pesticide use, reduction, and minimization goals. This program shall also include implementation of an IPM awareness program. All persons applying pesticides on District property shall hold appropriate State certification and be approved by the District's IPM Coordinator.

Diesel Exhaust and School Bus Idling

The Board will take steps to reduce the negative effect of diesel exhaust on indoor and outdoor air quality on school campuses. This effort shall include, but not be limited to, reducing bus idling time and reinforcing smart driving practices.

The Superintendent shall develop the administrative procedures necessary to establish these practices.

Pollution Control and Prevention

The District shall develop and implement procedures designed to prevent air and water pollution, minimize or eliminate waste streams where possible, and identify possible sources of air and water pollution.

See also the following related policies:

Policy 7430	-	Risk Reduction Program
Policy 8410	-	Critical Incident Response and Emergency Procedures
Policy 8420	-	Emergency Evacuation and Closing of Schools
Policy 8442	-	Reporting Accidents
Policy 8450	-	Control of Casual-Contact Communicable Diseases
Policy 8453	-	Direct Contact of Communicable Diseases
Policy 8453.01	-	Control of Blood-Borne Pathogens

F.S. 381.0056, 403.021, 1006.07, 1006.22

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7440 - PLANT SECURITY

Buildings constitute the greatest financial investment of the District. The buildings and equipment owned by the Board shall be protected from theft and vandalism in order to maintain the optimum conditions for carrying out the educational programs.

The Superintendent shall develop and supervise a program for the security of the school buildings, school grounds, and school equipment pursuant to statute and rules of the State. Such a program may include but is not limited to, video surveillance equipment, security alarm devices, or monitoring devices in appropriate public areas in and around the schools and other District facilities.

Every effort shall be made to apprehend those who knowingly cause serious physical harm to District property and to require such persons to rectify the damage or pay a fee to cover repairs. A reward may be offered for apprehending such persons.

Appropriate authorities may be contacted in the case of serious offenses.

The Superintendent is authorized to install metal detectors and other security devices which would assist in the detection of guns and dangerous weapons in school buildings and/or on District property.

The Superintendent shall report to the Board as appropriate major cases of vandalism and the extent of the damage.

F.S. 1001.51